

Due: June 15, 2024



PROGRAM OVERVIEW:

Criteria to participate in the law enforcement traffic safety overtime program requires the agency to have an administrator oversee the program. The administrator is responsible for the completeness, accuracy, and timely submission of all documentation. All regular work schedules must be kept on file. Hours worked in the programs must be more than, or in addition to, the officers' regularly scheduled hours. Proof of payroll payment must be maintained or accessible by the agency program administrator.

A short narrative is required to address the challenges the community is having in the specific program area and must include an enforcement plan indicating the priority locations, times, officers, or other strategies utilized to generate the desired performance or results. Supporting data should be used to address the area that needs improvement. Examples of data to be used are the most recent year available for crashes, arrests, citations, behavior surveys, etc.

Verification of enforcement action taken will be conducted by the North Dakota Department of Transportation (NDDOT) Highway Safety Division through the <u>TRaCS e-citation module</u>. If an agency is generating electronic citations in a program other than TRaCS, the administrator may be required to submit copies to the Highway Safety Division as requested. Agencies utilizing paper citations will be required to provide a copy of the citations issued while working the federally funded programs.

Officers are required to enter their individual enforcement logs in the Law Enforcement Web Reporting (LEWR) system. Information will not be entered by anyone other than the actual individual that worked the program. Supervisors or program administrators are responsible for verifying the information entered is accurate.

Starting in 2024 FFY, NHTSA implemented a new annual report requirement where community collaboration efforts with contracted law enforcement agencies need to be identified. Community Collaboration helps ensure law enforcement programs are equitable and community-based, encourages effective engagement strategies, and improves traffic safety. Examples of community collaboration efforts are:

- Hosting quarterly community forums on pressing traffic safety issues in the jurisdiction.
- Attend a community event at different locations around your jurisdiction or host booths to positively interact with community members and distribute surveys aimed at capturing community experience and perceptions of traffic safety issues and law enforcement's role.
- Invite community members to task force meetings and if members cannot attend, implementation of comment boxes, in person or electronic placed throughout the jurisdiction.
- Car seat check-ups, Coffee with a Cop, Citizen Academy, etc.
- Community Outreach to help building relationships in underserved population which includes outreach to Refugee/New American Groups, low-income neighborhoods, older drivers, youth drivers, Limited English Proficiency Groups, Elementary/High Schools/Driver Education Schools

Please include any planned or proposed Community Collaboration efforts your agency will be conducting in 2025 FFY on the last page of this proposal.



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Agency Name			
Program Administrator	Title		
Address			
City/State/ZIP	Phone #		
Email Address			
Number of Patrol Vehicles	Number of Officers who conduct traffic enforcement		
Number of Radar Units	Age of current radar units		
Number of video cameras	Age of current video cameras		
Number of Agency Sworn Personnel			
council/commission leadership. Chief/Sheriff Signatur	e: Date:		
OVERTIME (OT) FUNDING REG Please choose any/all the follow			
☐ Occupant Protection (OI	P) U Impaired Driving (ID)		
☐ Occupant Protection (OI☐ Speed Enforcement (SP)	P)		
☐ Speed Enforcement (SP)	_		
☐ Speed Enforcement (SP) ☐ Unde *When considering a program, make s	☐ Distracted Driving (DD)	(for average	
Speed Enforcement (SP) Unde *When considering a program, make shourly overtime wage) and the staffin	☐ Distracted Driving (DD) erage Drinking (UA) sure you have financial information available	(for average	
Speed Enforcement (SP) "When considering a program, make shourly overtime wage) and the staffine each program. EQUIPMENT REQUESTS If available, the maximum amount to required by the requesting agency. The \$4,000 with any costs exceeding \$4,00	☐ Distracted Driving (DD) erage Drinking (UA) sure you have financial information available	(for average tory hours for e 25% match eo camera is Ill equipment	



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OCCUPANT PROTECTION

The purpose of the program is to increase seat belt and child restraint use to decrease the number of fatalities and the severity of injuries in motor vehicle crashes. The 2025 Click It or Ticket enforcement periods will run November 1-December 12, 2024 and May 1 - May 31, 2025. Only specified dates can be worked in this program.

Salary funding amount requested (hours X average OT wage)	\$				
Mileage funding requested	\$				
Estimated hours to be worked		Avg. hourly C wage earned		\$	
Total number of agency occupant protection citations issued for Jan. 1 - Dec. 31, 2023					
Briefly state your community problem, enforcement plan and desired results below. Cite or attach the data used.					
Problem:					
Supporting data:					
Desired results:					
Total Funding Requested for Occupant Protection:	\$				



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IMPAIRED DRIVING

The purpose of the program is to decrease the number of fatalities and injuries due to crashes involving driver alcohol and drug use. The 2025 *Drive Sober or Get Pulled Over* enforcement campaign will run **August 15 – September 1, 2025**. The DSOGPO time frame requires a **minimum of four shifts** to be worked. Two additional enforcement campaigns will be held **Dec. 13, 2024 – Jan. 31, 2024, and the month of March 2025**. These time periods require a **minimum of two shifts** per campaign. With adequate funding the agency may work outside the required enforcement time frames with prior notification to the Highway Safety Division.

(hours X average OT wage)	\$			
Mileage funding requested	\$			
Estimated hours to be worked		Avg. hourly wage ear	,	\$
Total number of agency alcohol & drug arrests issued for Jan. 1 – Dec. 31, 2023				
Briefly state your community problem, enforcement plan and desired results below. Cite or attach the data used.				
Problem:				
Supporting data:				
Desired results:				
Total Funding Requested for Impaired Driving:	\$			



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SPEED ENFORCEMENT

The purpose of the program is to reduce speed an effort to decrease the number of fatalities and the severity of injuries in motor vehicle crashes. The 2024 speed enforcement period will run from July 1 – August 14, 2025. Only these specified dates can be worked in this program. Participating agencies are required to conduct a minimum of two shifts per enforcement period.

(hours X average OT wage)	\$			
Mileage funding requested	\$			
Estimated hours to be worked		_	ourly OT earned:	\$
	Total number of agency speeding citations issued for Jan. 1 – Dec. 31, 2023			
Briefly state your community prob	blem, enfor below. ach the da		•	nd desired results
Problem:				
Supporting data:				
Desired results:				
Total Funding Requested for Speed Enforcement:	\$			



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DISTRACTED DRIVING

The purpose of this program is to decrease the number of crashes because of driver distraction or inattention. The contract will include **two separate enforcement campaigns during the months of April and September of 2025**. This program may be worked outside of the required enforcement time periods with prior notification to the Highway Safety Division and adequate funding in the agency account. **This program is currently designed to be worked with spotters and chase vehicles**.

Salary funding amount requested (hours X average OT wage)	\$				
Mileage funding requested	\$		_		
Estimated hours to be worked		Avg. hourly OT wage earned:	\$		
Total number of agency distracted driving citations issued for Jan. 1 – Dec. 31, 2023					
Briefly state your community problem, enforcement plan and desired results below.					
Cite or att	ach the da	ata used.			
Problem:					
Supporting data:					
Desired results:					
Total Funding Requested for Distracted Driving:	\$				



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UNDERAGE DRINKING

Please enter your agency's UA plan below.

The purpose of the underage (UA) drinking program is to prohibit the sale and consumption of alcoholic beverages to those under 21 years of age. Activities under this program may only include non-saturation events (compliance checks, server training, and educational materials for evidence-based programs ex. D.A.R.E., Lifeskills Training). The contract will include two (2) scheduled UA non-saturation enforcement periods selected by your agency.

\$					
\$					
			\$		
Total number of agency arrests under the age of 21 issued for Jan. 1 – Dec. 31, 2023					
Briefly state your community problem, enforcement plan and desired results					
	ata used.				
Supporting data:					
Desired results:					
Non-Saturation Events Plan for 2025 (2 events minimum):					
\$					
	er the age of 2023 plem, enfor below. tach the d	Avg. hourly wage earned at the age of 21 issued 2023 plem, enforcement plant below. Each the data used.	Avg. hourly OT wage earned er the age of 21 issued 2023 plem, enforcement plan ar below. tach the data used.		



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COMMUNITY COLLABORATION

Please provide a brief description of Community Collaboration efforts your agency has planned or proposing to conduct during the 2025 FFY.	